



TOWN OF BAR NUNN

1500 Palomino Ave., Bar Nunn, Wyoming

TOWN COUNCIL

MEETING MINUTES

Tuesday, December 16, 2025- 7:00 P.M.

1500 Palomino Avenue,

Bar Nunn, Wyoming

- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, December 16, 2025, at 7:00 p.m. The roll was called, which determined the presence of a quorum.
Present: Mayor, Peter Boyer. Councilmembers: Dan Sabrosky, Tim Ficken, and Tyler Martin.
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of December 2, 2025:** Moved by Tyler Martin, seconded by Tim Ficken. The motion carried without dissent to approve the minutes for December 2, 2025.
- 4) **Payables List for December 16, 2025:** Moved by Dan Sabrosky and seconded by Tim Ficken. The motion carried without dissent to approve the payables list of December 16, 2025.
- 5) **Financial Reports: Balance Sheet, Detailed Income Statement & Trial Balance for the period ending November 2025:** Moved by Tyler Martin, seconded by Dan Sabrosky, and carried without dissent to approve the Financial Reports for the period ending November 2025.
- 6) **Attorney's Report:** A written report was submitted. Attorney Patrick Holscher was present for questions or comments from the Council. Mr. Holscher highlighted that some items in the report serve as previews of issues likely to be addressed early next year, including the need to update certain standard codes and determine how those updates will be handled moving forward.
- 7) **Engineer's Report:** Town Engineer Ray Catellier, PE, was present to answer questions or comments from the Council. Mr. Catellier reported that engineering activity remained slow. He advised that a meeting had been held with Visionary Broadband regarding planned fiber buildouts north of McMurry Blvd, with construction expected to begin as soon as permitting is finalized. Minor permit issues were identified and resubmitted, and once approved, Visionary will begin calling in utility locates and start work in the alley behind Bel Vista, proceeding north along Nez Perce and adjacent areas. Mr. Catellier also informed the Council of a notice received from Krista Johnston, the Wastewater Operations Manager for the City of Casper regarding unforeseen capital emergencies related to 201 Interceptor Sewer system. Bar Nunn is responsible for approximately 3.3% of the additional costs, estimated at just under \$34,000. This extra cost will be billed over the remaining three quarters of the fiscal year beginning in January. The costs relate to emergency repairs to prevent sewer failure near the North Platte River, wastewater treatment plant master planning, and repairs to catastrophic failures in the blower building. The Mayor noted the issue would remain on the Council's radar for future discussion.
- 8) **Police Department Report:** A written report was submitted. Interim Police Chief, Steve Sheridan was present for questions or comments from the Council. No further discussion was held.
- 9) **Fire Department Report:** Captain Dave Potter was present to answer questions or comments from the Council. Mr. Potter reported on behalf of Chief Zahara that four Fire Department members successfully completed the EMT class and will be taking the National Registry exam soon, which is expected to result in four new certified EMTs. He also noted that four additional members will begin an Advanced EMT class in January, enhancing the

level of services the department can provide. Additionally, six members are starting Firefighter I training. Captain Dave Potter advised that he and Matt Potter have completed Engine Boss training, enabling the department to deploy its own engine bosses in the coming year. The Mayor expressed appreciation and commended the department on the timely completion of the training.

- 10) **Public Works Report:** A written report was submitted. Head of Public Works, Dustin Smart, was present for questions or comments from the Council. Mr. Smart highlighted receipt of initial notice from the Wyoming Department of Homeland Security indicating the Town will be awarded a grant for the purchase of backup electric generators for the water storage tank and booster station. Mr. Smart advised that additional paperwork is required and further progress is expected after the first of the year. The Mayor and Council expressed appreciation for the good news.

11) **Petitions and Public Comment:**

Ken Hume: Resident Ken Hume addressed the Council regarding the upcoming fiber installation, expressing concern about potential impacts to landscaping along sidewalks and yards. He requested advance notice of construction schedules so residents can prepare and protect their property, particularly landscaping features.

12) **Council Business:**

- A) **Wind City No Prep:** Ashley Anton addressed the Council regarding plans to enhance safety for next year's race series by installing concrete barriers along the spectator side of the roadway. She proposed obtaining approximately 40 ten-foot barriers, totaling about 400 feet, to be placed on the left shoulder where spectators gather, citing safety concerns following a serious accident at a similar event in another state. Ms. Anton indicated the barriers could potentially be sponsored for delivery and pickup, though relocation costs are significant, and suggested storing them on-site throughout the season. Council discussed roadway width, storage, visibility, and potential traffic or maintenance impacts, with staff indicating the road could accommodate the barriers and recommending reflective markings and coordination with applicable agencies if necessary. The Mayor expressed general support for increased safety and directed Ms. Anton to work with town staff to develop a detailed plan, including dimensions, placement, storage, and property owner consent. Ms. Anton was directed to return to a future meeting with a finalized proposal. Scheduling of race dates was also discussed in coordination with other community events. The race dates are tentatively scheduled for June 20th, August 1st and September 12th of 2026.
- B) **Regional Water Report:** Councilman Dan Sabrosky reported that activity was minimal but advised that approval had been given to secure a state loan of up to \$20 million at 0.25% interest for a 20-year term to fund upgrades to disinfecting equipment, including ultraviolet treatment. He noted that the loan amount will reflect the actual project cost, up to the approved maximum, and commented that the financing terms are favorable.
- C) **Parks & Rec Report:** Councilman Tyler Martin reported that he and town staff have begun collaborating on planning upcoming community events, with the next major event being the Easter egg hunt. He noted that feedback from the recent craft fair was positive and that there have been requests to host another event. Councilman Martin highlighted the strong volunteer turnout at the most recent event, noting it was the highest level of volunteer participation he has seen during his six years of involvement with town events.
- D) **Business License No. 2026-05:** Moved by Tim Ficken, seconded by Tyler Martin, and carried without dissent to approve business license 2026-05 McDonald Dumpsters, LLC.
Business License No. 2026-06: Moved by Tim Ficken, seconded by Dan Sabrosky and carried without dissent to approve business license 2026-06 McDonald Landscaping.
Business License No. 2026-07: Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve business license 2026-07 RW Specialties, Inc.
Business License No. 2026-08: Moved by Tyler Martin, seconded by Tim Ficken, and carried without dissent to approve business license 2026-08 Happy Hearts Childcare.
Business License No. 2026-09: Moved by Tim Ficken, seconded by Tyler Martin, and carried without dissent to approve business license 2026-09 True Books Accounting Services.

Mayor Peter Boyer advised that the advertising period for the current council opening will close on December 31, after which the Council will begin planning and scheduling interviews with applicants. Councilman Tim Ficken reported that he will attend the upcoming MPO meeting on Thursday. Councilman Tyler Martin reported that Metro Animal Board meetings have transitioned from a monthly to a quarterly schedule, resulting in cost savings for taxpayers.

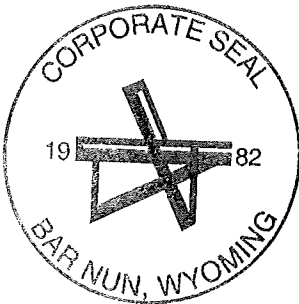
- 13) **Adjournment:** Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent that there being no further business for the meeting of December 16, 2025, adjourned at 7:27 P.M.

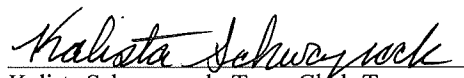
(Respectfully submitted by: Tiffany Popp)



Peter Boyer, Mayor

ATTEST: (seal)





Kalista Schwarzrock, Town Clerk-Treasurer